

**MANAGING THE PHYSICAL ASSETS:
PLANNING, MANAGING AND MAINTAINING THE ESTATE**

**Workshop 12/4 – 31st January 2008
City University London
The University Building
Northampton Suite A & B**

AGENDA

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| 09.30-10.00 | Arrival & registration |
| 10.00-10.05 | Welcome & introduction to the day
<i>Fides Matzdorf, FMGC</i> |
| 10.05-10.40 | Creating the right environment for the 'University for business and the professions'
<i>Caroline Jenkins, City University London</i> |
| 10.40-11.20 | Managing the estate asset for the successful business function of a university
<i>Ian Caldwell, Kings College London</i> |
| 11.20-11.35 | Coffee |
| 11.35-12.15 | Is climate changing your university? Key lessons from the HECM programme
<i>Tom Cumberlege, The Carbon Trust</i> |
| 12.15-12.30 | Open Space planning session
<i>Fides Matzdorf, FMGC</i> |
| 12.30-13.20 | Lunch and site visit (optional) |
| 13.20-14.05 | Open Space Session 1 |
| 14.05-14.50 | Open Space Session 2 |
| 14.50-15.05 | Tea |
| 15.05-15.50 | Open Space Session 3 |
| 15.50-16.15 | Final plenary session: rounding off the day and deciding what to take forward |
| 16.15 | Finish |

NB. Since we will run a number of parallel sessions, a range of further topics will be on the agenda (to be decided on the day).